

(SENDER WILL CIRCLE CLASSIFICATION TOP AND BOTTOM)

CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO		INITIALS	DATE
1	Sup. Compt	RH	21 Mar
2	TAS files		
3			
4			
5			

FROM		INITIALS	DATE
1	Chief TAS	JWZ	18 Mar
2			
3			

☐ APPROVAL ☒ INFORMATION ☐ SIGNATURE
☐ ACTION ☐ DIRECT REPLY ☐ RETURN
☐ COMMENT ☐ PREPARATION OF REPLY ☐ DISPATCH
☐ CONCURRENCE ☐ RECOMMENDATION ☐ FILE

Remarks:

Just so you can see effort
 being made to keep SCC v.
 Hdqtrs. properly control in line.
 JWZ

ILLEGIB

Approved For Release 2002/07/12 : CIA-RDP79-00065A000200040033-9

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Supply Operations Branch, Supply Division

17 March 1955

ATTENTION: [REDACTED]

Chief, Accounts Branch, Finance Division

Property Voucher #75126

1. It is requested that property acquisitions recorded on Voucher #75126 dated 28 July 1954 be reversed in its entirety as a 318 transaction, and that the property received [REDACTED] as evidenced by Inspection Report dated 13 July 1954, be recorded in the following manner consistent with [REDACTED] Accounting and Financial Control of Property.

2. Headquarters Voucher #75126, as recorded, covers property received [REDACTED] which was shipped by SCC on Voucher # 20119, shipment #20049-A dated 30 December 1953 (Items 1 and 3) and #20312, shipment #20280-B dated 4 March 1954.

3. It is to be noted that Voucher #75126 consolidates the two shipping documents as well as line items. Voucher #20312 as recorded by Supply Control Center indicates shipment of 21 line items, whereas Voucher #75126 indicates receipt of 13 line items, including line items 1 and 3 recorded by SCC on Voucher #20119, which automatically restricts SCC from clearing its Material In Transit on a line item basis. In those instances where inspection reports, such as in this case consolidates line items and/or two or more shipments, it is imperative that your office prepare a separate receiving report for each shipment and that the respective receiving reports so prepared, account for the items received consistent with items shipped and at the issue price indicated by the SCC. In other words, if three separate line items were shipped in quantities of 30,000, 20,000 and 10,000 and the inspection report indicated receipts of 55,000 against a single line item it would appear appropriate to prepare a revised receiving report covering the quantity received against each line shipped such as, 30,000, 20,000 and 5,000 respectively, at the unit cost appearing on the shipping document. Acquisition by Headquarters and SCC representing transshipments between HI and the field must be recorded by the receiving component by line item identification (stock control number) of the shipping component. It is to be noted further, that any change in nomenclature or identification (stock number change) should be effected on Headquarters books after (1) recording of the property acquisition as identified by the shipper (SCC), (2) reproduction of the 318 transaction card as identified by the shipper (SCC) and (3) adjustment in average price, if any, resulting from the month end acquisition difference tabulation.

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This would permit adjustment between quantity shipped and received on the SCC records by use of transaction code 75 and 85, as appropriate. Any difference in average price between the SCC and Headquarters would be taken care of through the acquisition difference tabulation mechanism at Headquarters level.

4. Accordingly, it is requested that two revised receiving reports be prepared and processed as a 38 transaction covering the property received on Inspection Report dated 13 July 1954, as referred to in Paragraph 1 above, giving consideration to line item identification, quantity shipped and unit price as recorded by SCC on Vouchers #20119 and #20312 as follows:

<u>Voucher No.</u>	<u>Item Number</u>	<u>Stock Number</u>	<u>Quantity</u>	<u>Unit Price</u>
20119	1		35	\$ 130.00
	3		5	40.00
20312	1		1218	5.00
	2		1700	75.00
	3		1940	20.00
	3 A		5	20.00
	12		1	200.00
	13		418	200.00
	14		403	200.00
	15		1711	200.00
	16		472	200.00
	17		238	1.50
	18		5	4.00
	19		9	2.10
	20		18	40.00
	21		1	35.00
	22		11640	75.00
	23		10	75.00
	24		110	200.00
	25		201	200.00
	26		8	200.00
	27		250	200.00
	28		329	75.00

5. In the future, as agreed between Messrs. [redacted] all receiving reports obtained by the Logistics Office covering shipments by SCC stations to [redacted] locations will be forwarded to the Accounts Branch, Finance Division for appropriate identification of items as recorded by the SCC, prior to recording by Headquarters.

6. Detail transaction cards coded 38 should be reproduced except for the transaction code which will be punched as transaction 78. The reproduced cards should be transmitted with the SCC monthly Accountability Listing for appropriate action at SCC.

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7. In this case, reproduced 308 and 38 cards should be transmitted to the Supply Control Center and recognition given to the acquisition difference tabulations at Headquarters level resulting from the 308 reversal and reprocessing of the revised receiving reports as 38 transactions.

8. Attached for your information are copies of SCC shipping documents #20049-A and #20280-B processed by SCC as Vouchers #20119 and #20312, respectively. In this regard, you are referred to cables DIR 42447 (OUT 70057) and [] 5736 (IN 20975).

Attachments

20049-A

20280-B

FD/ADB:lms

Distribution:

Orig. & 1-Addressee

1

1-TAS

1-SCC

2-Accounts

1-Registry

25X1

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